## **BOOKING FORM - SAFETY 2020**

Organisation:	
Contact Name:	
Position:	
Postal Address:	
Phone:	
Email:	

SUPPORT PACKAGES				
Туре	Cost	Select		
Associate Partner	\$75,000			
Associate Supporter	\$50,000			
Affiliation Supporter	\$35,000			
Stream Supporter	\$25,000			
Exhibition & Networking Supporter	\$20,000			
Conference Dinner Supporter	\$17,500			
International Speaker Supporter	\$15,000			
Multimedia Supporter	\$12,500			
Refreshment Break Supporter	\$12,500			
Poster Presentation Patron	\$12,500	<i>))</i> 🗆		
Welcome Function Supporter	\$10,000			
Meeting Space Patron	\$5,000			
LMIC Scholarship Supporter	\$5,000			
Global Engagement Patron	Contra			

EXHIBITION PACKAGES				
Coffee Cart Hub Exhibitor	\$9,500			
Research Hub Exhibitor	\$9,500			
First Timers Meet & Greet Hub Exhibitor	\$9,500			
Students & Young Professionals Meet & Greet Hub Exhibitor	\$9,500			
Exhibition Booth	\$4,500			
Exhibition Pod	\$3,000			

PROGRAM ADS			
Full page program ad	\$700		
Half page program ad	\$350		

To book a package, please send the completed form to: Eliza Van Der Kley, Events Officer, PHAA, E: <a href="mailto:evanderkley@phaa.net.au">evanderkley@phaa.net.au</a>, T: +61 2 6171 1309

## **CONFIRMATION**

Please note: Upon completion of this form a tax invoice and contract will be provided. Confirmation of supporter, patron and exhibition spaces is conditional upon this form and contract being completed and all payment has been received. The PHAA reserve the right to reassign any supporter, patron or exhibition package if the terms and conditions outlined in the supporter, patron and exhibition brochure are not fulfilled.

Upon confirmation, this contract is binding on the signature below.

□ I/We agree to comply with the terms and conditions and all provisions of the supporters, patrons and exhibitors contractual obligations all of which I/we acknowledge, have read and understood.

Name of authorised person:	
Position:	
Signature:	
Date:	

## **TERMS & CONDITIONS**



- The Public Health Association of Australia (PHAA) reserves the right to amend the supporter, patron and exhibition packages to benefit the supporter, exhibitor, congress and delegates.
- Supporters, Patrons and Exhibitors will be selected based on their ability to meet conference requirements. PHAA reserves the right to review all display materials provided by a Supporter, Patron, or Exhibitor and/or with discretion, refuse any application.
- · All Supporters, Patrons, and Exhibitors must comply with the principles that their sponsorship must:
  - Comply with the PHAA Sponsorship Protocol;
  - Withstand professional and public scrutiny;
  - Conform to professional and community standards of ethics and good taste; and
  - Not bring PHAA, Wolrd Health Organization (WHO) and/or the industry into disrepute.
- The Australian Goods and Services Tax (GST) at 10% is applicable to all goods and services offered by the PHAA and all prices in this prospectus are quoted inclusive of GST.
- PHAA reserves the right to vary to prices in accordance with any movements in the legislated rate of the GST.
- Provision of a logo is taken to be permission for the PHAA to use that intellectual property to advertise and promote the congress.
- Supporter, Patron, or exhibition space will be allocated only on receipt of a signed Booking Form. A letter of confirmation and tax invoice will be provided to confirm the booking. The full amount is due and payable within 14 days of receiving the tax invoice.
- Exhibitors must hold public and liability insurance to a minimum of AUD\$10 million. Certificates of currency for the insurance may be requested.

## **CANCELLATION POLICY**

All cancellations must be notified to Eliza Van Der Kley, Events Officer, PHAA in writing by email before the cancellation can be processed. Cancellations will not be deemed to be received until you have written confirmation from PHAA. If you have not received acknowledgment within two (2) business days, please contact Eliza Van Der Kley on +61 2 6171 1309. If the cancellation is not received in writing, the supporter, patron or exhibition space will not be cancelled and the full amount will still be payable.

For cancellations received in writing by PHAA on or before 8 November 2019, a service fee of 50% of total fees will apply. No refunds will be made for cancellations after 8 November 2019.

After a supporter, patron or exhibition package has been confirmed, a reduction in exhibition space or sponsorship size will be considered a cancellation and will be governed by the above cancellation policy. Any exhibition space not claimed one hour before the exhibition commences may be reassigned without refund.

Exhibition space will be allotted in the order in which applications and payments are received.

PHAA reserves the right to rearrange the floor plan and/or relocated any exhibit without notice. PHAA will not discount or refund for any facilities not used or not required.

If it is intended to utilise a custom built stand, the Events Officer must be advised and such advice must include full details and dimensions. All display construction requires the approval of the Events Officer. The custom built stand must fit inside the exhibition space allocated as indicated on the floor plan. Please note, it is a preference of PHAA to not have custom stand at the event.

The delivery of supporter, patron and exhibition entitlements will be provided subject to the Supporters, Patrons and Exhibitors application meeting production timelines.

No Supporter, Patron or Exhibitor shall assign, sublet or apportion the whole or any part of their sponsorship package or booked trade exhibition space except upon written consent of PHAA.

Supporter, Patron or Exhibitor staff attending as part of the package will be required to agree to the standard delegate terms and conditions.

Should, for any reason outside the control of PHAA, the venue or speakers change or the event be cancelled, PHAA will endeavour to reschedule. In this instance the supporter, patron and exhibitor responsibility for, and the supporter, patron and/or exhibitor indemnifies PHAA against, any costs, charges or fines incurred by the sponsor/exhibitor in the process of attending Safety 2020. This agreement is subject to the laws of the Australian Capital Territory and agreement to these terms and conditions indicates acceptance of this indemnity.

Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.